



**Cranbury Presbyterian Nursery School**  
22 South Main Street  
Cranbury, New Jersey 08512  
(609) 655-8663 Fax: (609) 860-6352

May 21, 2018

Dear Parents,

On behalf of the Board and Staff of CPNS we would like to welcome you to our school for the 2018/2019 school year. Our staff is looking forward to providing an exceptional preschool experience for your child. We want to thank you for choosing CPNS and assure you that everything is being done to make next year a memorable year for both you and your child.

Attached are various forms, which need to be completed for your child's enrollment in our school for the 2018/19 school year. You will also find these documents on our website [www.cranburycpns.org](http://www.cranburycpns.org). Please complete all forms, both sides, and return them to the school as soon as possible. We would like to review the forms over the summer so all of our files are complete before the children begin school in September. Having the forms before school begins gives our teachers an opportunity to begin to get to know your child and family before school begins and our focus can be on your child rather than collecting paperwork.

Please have your physician complete the Universal Health Form and forward it to the school's address when it is completed. Please note that the Office of Licensing requires all students in our school to have a physical within one year from the date of admission to our school. We also require all preschoolers to have a flu immunization each year from September 1 through December 31. Since this immunization is required after school starts, please find a flu immunization update form as a reminder. Your doctor can complete this form or you can submit any documentation from your physician that indicates your child has received the flu immunization when required. Please contact us if your child has allergies and requires use of an EPI pen or has any other special needs so everything is in place prior to the first day of school. There are additional forms to be completed. Please do not wait for school to start, we want to be ready for your child before school begins.

Since the new school year will be here quickly, you may wish to mark your calendars now with a few important dates:

- Mid-August - Your child will receive a letter from their teachers welcoming him/her to their classroom. We will also use this opportunity to communicate any last-minute information to you.



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- Tuesday, September 4 and Wednesday September 5, during the evening, we will have our Back to School Nights. This is an **informational program for parents only**. During this informational program we will go over various school procedures and answer any questions you may have. Children will have the opportunity to meet the teachers and see their classrooms with their families the next day.

The following days have been established for each class for their Back to School Night; the times will be provided during the summer.

### Tuesday, September 4

M-W AM 2  $\frac{1}{2}$ -year-old class

M-W-F AM 3-year-old class

M-W-F AM 4/5-year-old class

Kindergarten Skill Builders

### Wednesday, September 5

T-Th AM 2  $\frac{1}{2}$ -year-old class

T-Th AM 3-year-old class

T-W-Th AM 4/5-year-old class

T-W-Th PM 3-year-old class

T-W-Th PM 4/5-year-old class

- Wednesday, September 5 and Thursday, September 6, we will be having a student open house in the classrooms followed by a playground gathering. We hope this will give you the opportunity to meet other families from your child's class and become familiar with our outdoor play area in addition to your child's classroom and teachers.

The following days have been established for each class for their Open House; the times will be provided during the summer.

### Wednesday, September 5

M-W AM 2  $\frac{1}{2}$ -year-old class

M-W-F AM 3-year-old class

M-W-F AM 4/5-year-old class

### Thursday, September 6

T-Th AM 2  $\frac{1}{2}$ -year-old class

T-Th AM 3-year-old class

T-W-Th AM 4/5-year-old class

T-W-Th PM 3-year-old class

T-W-Th PM 4/5-year-old class



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The following days have been established for each class for their playground gatherings; the times will be provided during the summer.

Wednesday, September 5

M-W AM 2  $\frac{1}{2}$ -year-old class

M-W-F AM 3 -year-old class

M-W-F AM 4/5-year-old class

Thursday, September 6

T-Th AM 2  $\frac{1}{2}$ -year-old class

T-Th AM 3-year-old class

T-W-Th AM 4/5-year-old class

T-W-Th PM 3-year-old class

T-W-Th PM 4/5-year-old class

**Since the dates listed above for these events vary by class, please mark the specific date for your children on your calendar.**

- September 10 and September 11 - First day of school

You will receive more information about the First day of school during our Back to School Nights. You will also receive at that time our school calendar for the year, class lists, and your teacher's newsletter for the month of September that evening.

We look forward to the opportunity to share this preschool experience with you and your child. Please feel free to call me at any time.

Sincerely,

*Janice Parker*